

Optimizing Accessibility | Acrobat Practice

1. Set up workspace
 - a. Tags Pane: View > Show/Hide > Navigation Panes > Tags
 - b. Accessibility Tools: Tools tab > Search for Accessibility > Select "Add"
2. Run accessibility "Full Check"
 - a. Make easy repairs
3. Repair tag structure with "Reading Order" tool
 - a. Hide Decorative images
 - b. Improve tables
 - c. Headers/Footers?
 - d. Headings?
4. Verify/Repair content reading order in "Reading Order" tool (optional)
5. Verify tag structure and order in "Tags" pane (if needed)

Practice

Images



Captain Kangaroo

Tables

Spring Semester

Course	Day	Start Time	End Time	Instructor
BIO 100	M, W, F	08:00	09:20	Miller
BIO 110	T, Th	09:00	10:20	Smith
BIO 120	M, W, F	13:00	14:20	Williams
BUS 100	T, Th	10:00	11:20	Brown
BUS 110	M, W, F	10:00	11:20	Wilson
BUS 120	M, W, F	14:00	15:20	Jones