# Texts Used in Spring 2016

This survey was distributed to professors of students whom requested Accessible Instructional Materials in Spring 2016.

There were 94 respondents.

Table of Contents

[Texts Used in Spring 2016 1](#_Toc509821252)

[What class are you teaching? This was identified in the email that contained a link to this survey. (65 responses) 2](#_Toc509821253)

[Which type of texts are you requiring students to read? (94 responses) 4](#_Toc509821254)

[Are you using PDFs in this Spring 2016 course? (92 responses) 5](#_Toc509821255)

[In what ways are you using PDF documents in this Spring 2016 course? (87 responses) 6](#_Toc509821256)

[Where did you find the PDFs used in this Spring 2016 course? (87 responses) 7](#_Toc509821257)

[Once you found a PDF you wanted to use, please indicate if you did any of the following: (84 responses) 8](#_Toc509821258)

[Did you use the built-in PDF Accessibility checker in Adobe Acrobat software? (94 responses) 9](#_Toc509821259)

[In what ways are you using Microsoft Word documents in this Spring 2016 course? (91 responses) 10](#_Toc509821260)

[Where do you typically find Word documents you use in class? (87 responses) 11](#_Toc509821261)

[When you created a Word document, please indicate if you did any of the following: (94 responses) 12](#_Toc509821262)

[Do you know what heading styles are in MS Word? (94 responses) 13](#_Toc509821263)

[Do you regularly use heading styles in MS Word? (94 responses) 14](#_Toc509821264)

[Do you use the built-in Accessibility checker in Microsoft Word software? (94 responses) 15](#_Toc509821265)

[Have you been asked to provide accessible files to a student with a disability before? (94 responses) 16](#_Toc509821266)

[Do you know what a screen reader is? (94 responses) 17](#_Toc509821267)

[Do you know what text-to-speech is? (94 responses) 18](#_Toc509821268)

[Do you know what Optical Character Recognition is? (94 responses) 19](#_Toc509821269)

[Do you know what Speech Recognition is? (94 responses) 20](#_Toc509821270)

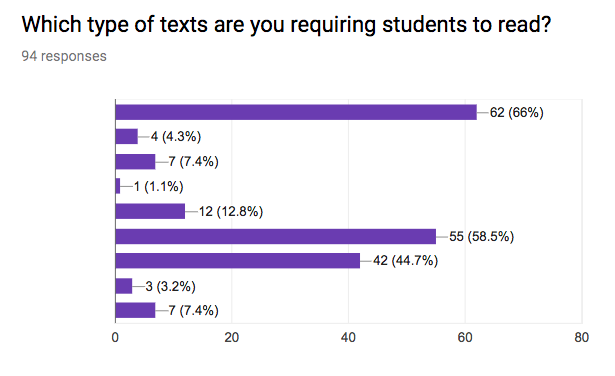
[Have you ever referenced the http://www.washington.edu/accessibility/ page for document accessibility guidance? (93 responses) 21](#_Toc509821271)

[What type of training resource would you most likely use to learn more about creating/finding accessible files? (94 responses) 22](#_Toc509821272)

## What class are you teaching? This was identified in the email that contained a link to this survey. (65 responses)

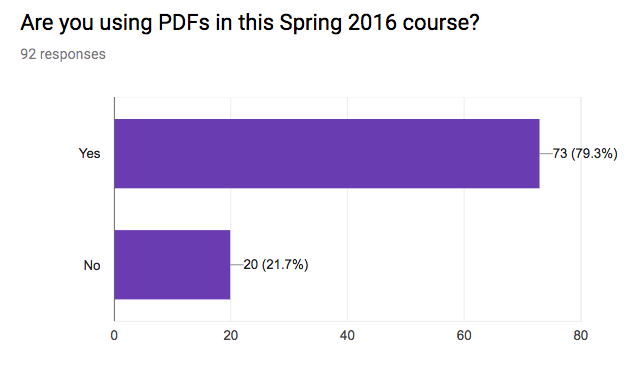
* AES 151
* AES 498
* Anth 213
* Arch 150
* ARCHY 369C
* ASTR101
* Astro 101 B
* B Bio 355
* BBIO 293A - Scientific Writing
* BIOL220
* Biology 180
* BIS 325: Disability & Human Rights
* CHEM 162
* CHEM 237
* CHEM 242
* CHID 480 A
* COM 301
* COM 340
* Dance 100
* Econ 201 B
* Epi 542
* EPI 549
* ESS 102
* ESS 495 - Intro to NASA Research
* GenST297 Inspiration From Contemporary Thinkers
* GH 523
* hstlac 289
* INFO 200
* INFX561.00A Visualization Dsgn
* Introduction to Drawing ART 190
* LING 200
* LING 400
* LING 480 A Topics in Linguistics
* LIS 587
* LSJ 401
* Mass Media Law
* Math 125 D
* Math 300 C
* Math309D
* ME 426
* MEDEX 469/569; MEDEX 472/572; MEDEX 462/562; MEDEX 475/575; MEDEX 455/555; MEDEX 459/559; MEDEX 461/561
* MKTG 335 B PRINCIPLES OF SELLING
* Mktg. 335 & 430
* NURS 404
* NURS 405 Care in Illness II
* NURS 410A - LEGAL ETHIC ISSUES (CRN: 17539)
* NUTR 241
* PHIL 332
* PHIL 401A
* PHYS 432
* Psych 318A
* SOC 271
* SOC 300 FOUND SOC INQUIRY
* SocW588
* SP16 ASTR 150E - The Planets (online)
* SPHSC 534
* SPHSC 536
* Spring 2016 BIOL 220.00A - INTRO BIOL (CRN: 11352)
* Spring 2016 OCEAN 201.00A - INTRO OCEAN LAB (CRN: 17678)
* Spring 2016 PHYS 123.00B - WAVES (CRN: 18464)
* TCOM353
* TWRT 387
* URBDP 507 General Urban Planning Lab
* URBDP 580A
* Urbdp598h

## Which type of texts are you requiring students to read? (94 responses)



| **Value** | **Count** |
| --- | --- |
| Textbook(s) | 62 |
| Articles (several digital files) | 55 |
| Websites | 42 |
| Articles (physical handouts) | 12 |
| Option not listed | 7 |
| Coursepack, Reader (a physical collection of articles) | 7 |
| Novel(s) | 4 |
| I don't require reading in this class. | 3 |
| Coursepack, Reader (a single digital file that contains a collection of articles) | 1 |

## Are you using PDFs in this Spring 2016 course? (92 responses)



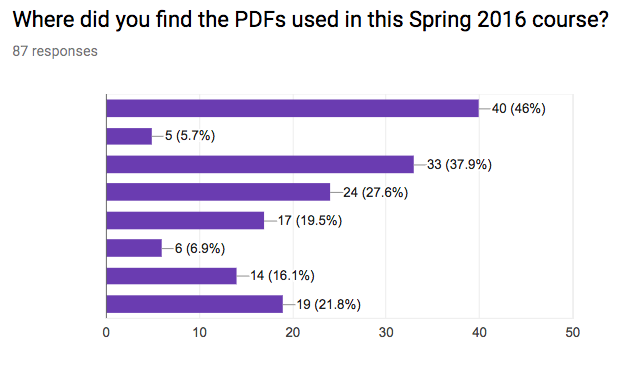
| **Value** | **Count** |
| --- | --- |
| Yes | 73 |
| No | 20 |

## In what ways are you using PDF documents in this Spring 2016 course? (87 responses)



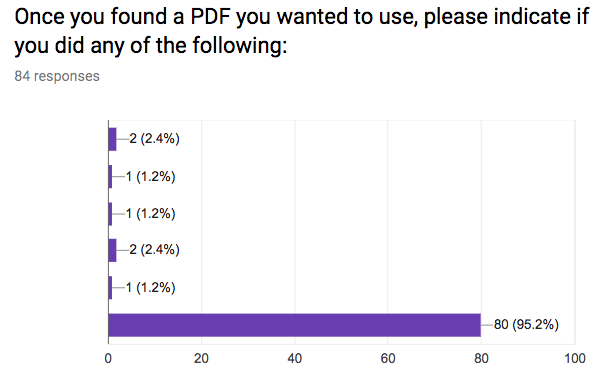
| **Value** | **Count** |
| --- | --- |
| Have students read PDFs (e.g. journal articles, instructions) | 65 |
| Have students create PDF (e.g. to submit an assignment) | 7 |
| Have students complete a PDF (e.g. a handout or worksheet) | 6 |
| I am not using PDFs in this Spring 2016 course | 14 |
| Option not listed | 6 |

## Where did you find the PDFs used in this Spring 2016 course? (87 responses)



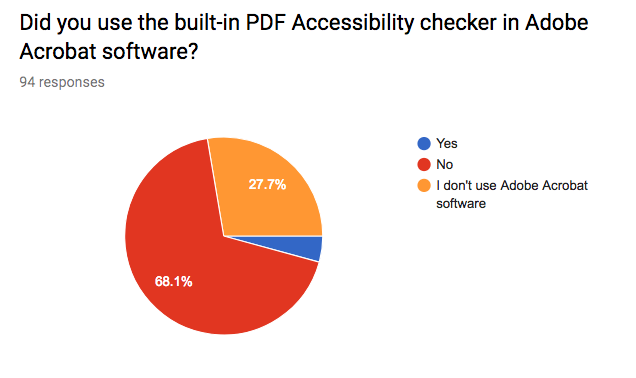
| **Value** | **Count** |
| --- | --- |
| saved from previous quarters | 40 |
| online journals | 33 |
| hardcopies of texts that are scanned | 24 |
| Option not listed | 19 |
| internet searches | 17 |
| I am not using PDFs in this Spring 2016 course | 14 |
| publishers | 6 |
| other instructors | 5 |

## Once you found a PDF you wanted to use, please indicate if you did any of the following: (84 responses)



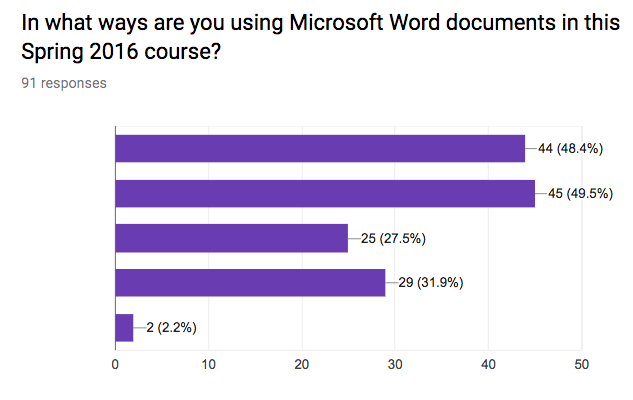
| **Value** | **Count** |
| --- | --- |
| attempt to copy/paste text from the PDF into another file | 2 |
| check the alternate text of images | 1 |
| save the PDF as a word document | 1 |
| use Optical Character Recognition to convert image text into copy/paste-able text | 2 |
| check and/or add tags | 1 |
| I did none of the options | 80 |

## Did you use the built-in PDF Accessibility checker in Adobe Acrobat software? (94 responses)



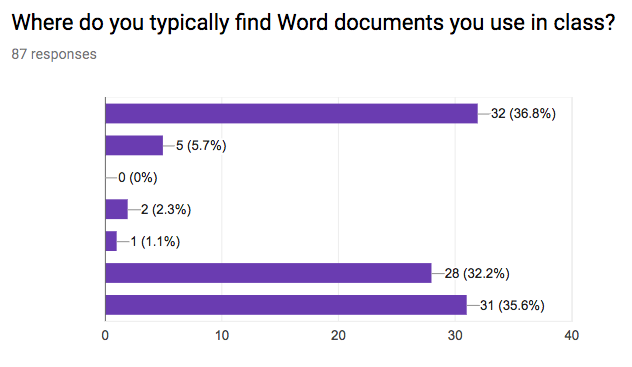
| **Value** | **Count** |
| --- | --- |
| Yes | 4 |
| No | 64 |
| I don't use Adobe Acrobat software | 26 |

## In what ways are you using Microsoft Word documents in this Spring 2016 course? (91 responses)



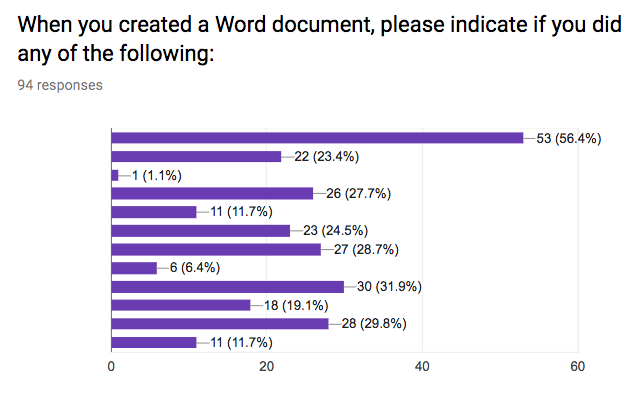
| **Value** | **Count** |
| --- | --- |
| Require students to read Word document (e.g. instructions, example paper) | 44 |
| Require students to create Word document (e.g. a paper) | 45 |
| Require students to complete a Word document (e.g. a handout or worksheet) | 25 |
| I'm not using Word documents | 29 |
| Option not listed | 2 |

## Where do you typically find Word documents you use in class? (87 responses)



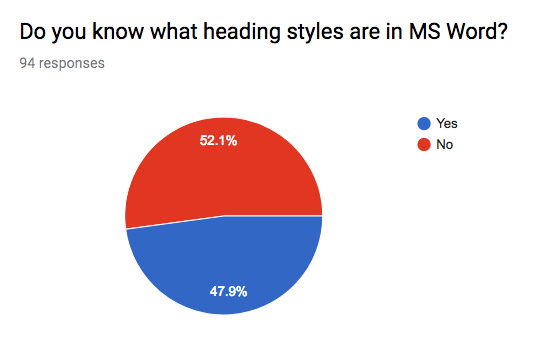
| **Value** | **Count** |
| --- | --- |
| saved from previous quarters | 32 |
| other instructors | 5 |
| online journals | 0 |
| internet searches | 2 |
| publishers | 1 |
| I'm not using Word Documents in this Spring 2016 course | 28 |
| Option not listed | 31 |

## When you created a Word document, please indicate if you did any of the following: (94 responses)



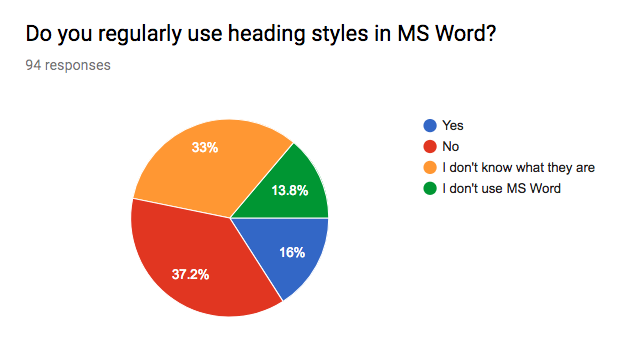
| **Value** | **Count** |
| --- | --- |
| use bold, capitalization, different fonts, different colors to "structure" a document (e.g. organize sections of content) | 53 |
| insert images | 22 |
| insert alternate text for each image | 1 |
| insert tables | 26 |
| mark first row of a table as table headers | 11 |
| use the built-in features to create numbered lists or a bulleted list | 23 |
| save the word document as a PDF file | 27 |
| insert textboxes or WordArt | 6 |
| include URLs | 30 |
| include good link text for URLs (so the user knows where the URL is taking them before clicking on it) | 18 |
| I didn't create Word Documents for this Spring 2016 course | 28 |
| I did none of the options | 11 |

## Do you know what heading styles are in MS Word? (94 responses)



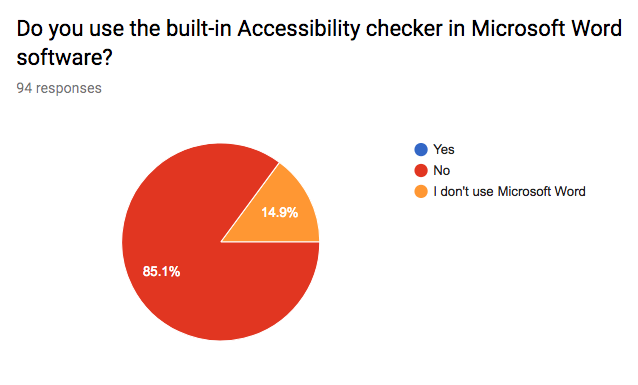
| **Value** | **Count** |
| --- | --- |
| Yes | 45 |
| No | 49 |

## Do you regularly use heading styles in MS Word? (94 responses)



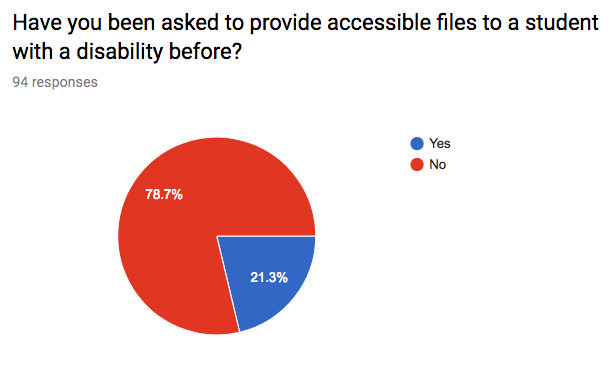
| **Value** | **Count** |
| --- | --- |
| Yes | 15 |
| No | 35 |
| I don't know what they are | 31 |
| I don't use MS Word | 13 |

## Do you use the built-in Accessibility checker in Microsoft Word software? (94 responses)



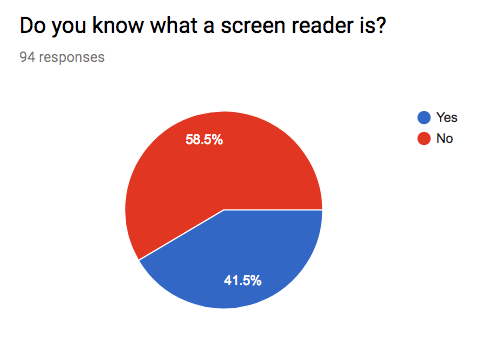
| **Value** | **Count** |
| --- | --- |
| Yes | 0 |
| No | 80 |
| I don't use Microsoft Word | 14 |

## Have you been asked to provide accessible files to a student with a disability before? (94 responses)



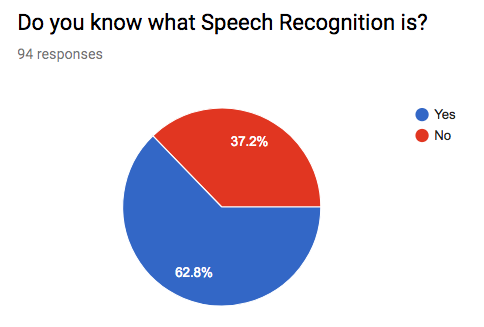
| **Value** | **Count** |
| --- | --- |
| Yes | 20 |
| No | 74 |

## Do you know what a screen reader is? (94 responses)



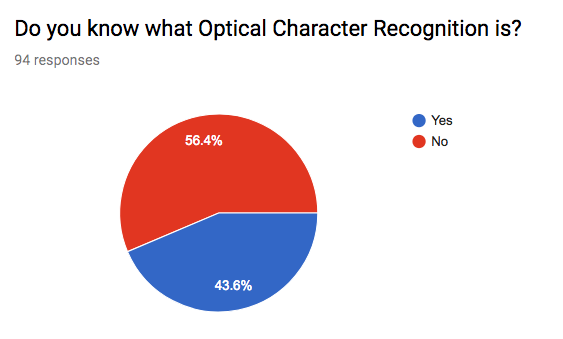
| **Value** | **Count** |
| --- | --- |
| Yes | 39 |
| No | 55 |

## Do you know what text-to-speech is? (94 responses)



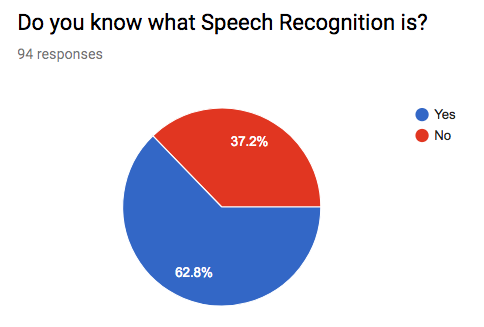
| **Value** | **Count** |
| --- | --- |
| Yes | 67 |
| No | 27 |

## Do you know what Optical Character Recognition is? (94 responses)



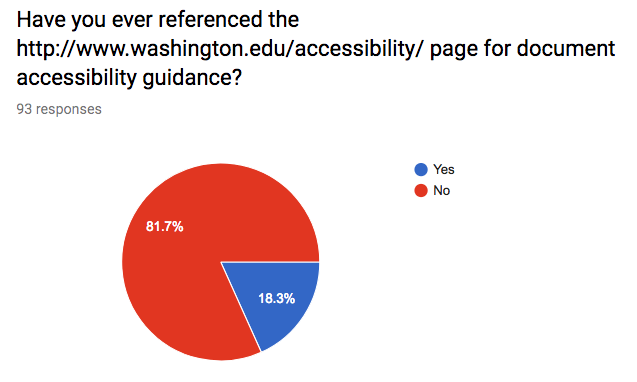
| **Value** | **Count** |
| --- | --- |
| Yes | 41 |
| No | 53 |

## Do you know what Speech Recognition is? (94 responses)



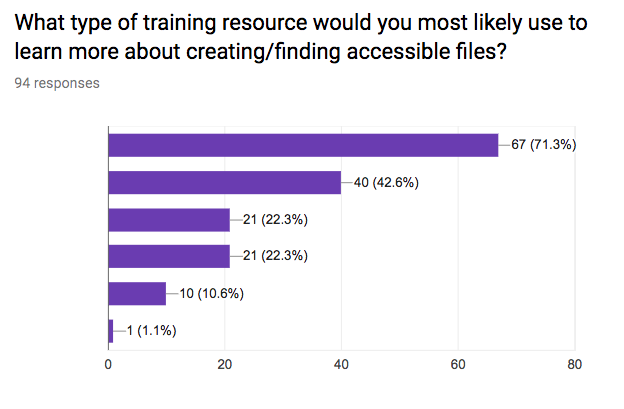
| **Value** | **Count** |
| --- | --- |
| Yes | 59 |
| No | 35 |

## Have you ever referenced the http://www.washington.edu/accessibility/ page for document accessibility guidance? (93 responses)



| **Value** | **Count** |
| --- | --- |
| Yes | 17 |
| No | 76 |

## What type of training resource would you most likely use to learn more about creating/finding accessible files? (94 responses)



| **Value** | **Count** |
| --- | --- |
| Step by step instructions written in text online | 67 |
| 5 min (or less) videos on website | 40 |
| 20 min (or less) phone call where you can see the instructor's computer screen | 21 |
| 30 min in-person workshops | 21 |
| 60 min in-person workshops | 10 |
| Demonstrations/Open House during faculty “boot camp” | 1 |