



# Document Accessibility

Managing Documents In Large Organizations



# Content

- Document Formats
- What does compliance for documents mean?
- Document Management Process
- Inventory
- Role of Procurement
- Creation Process
- Verification and Audit

# Document Formats



Word Documents



Presentations



Spreadsheets

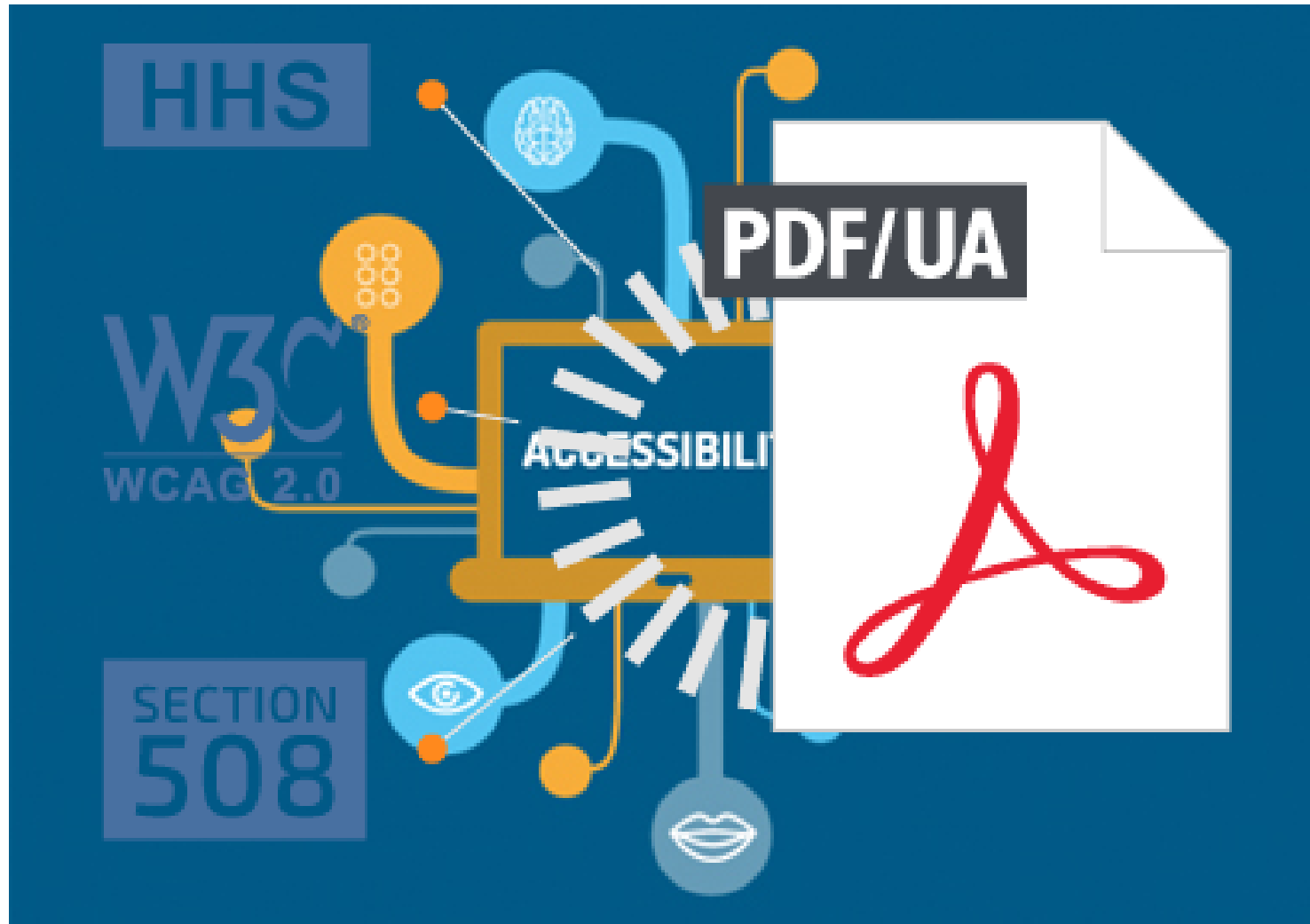


ePUB documents

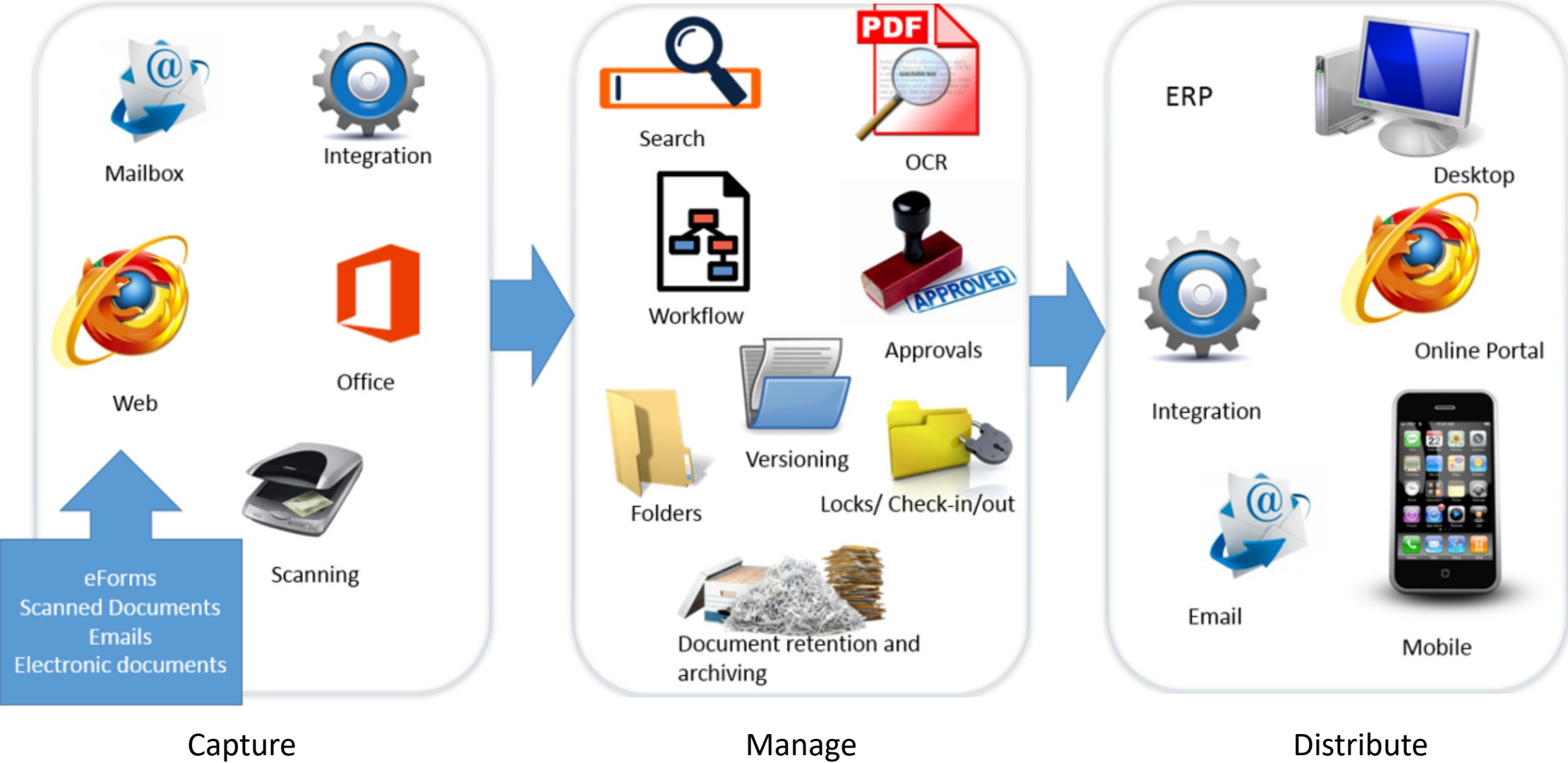


ePUB

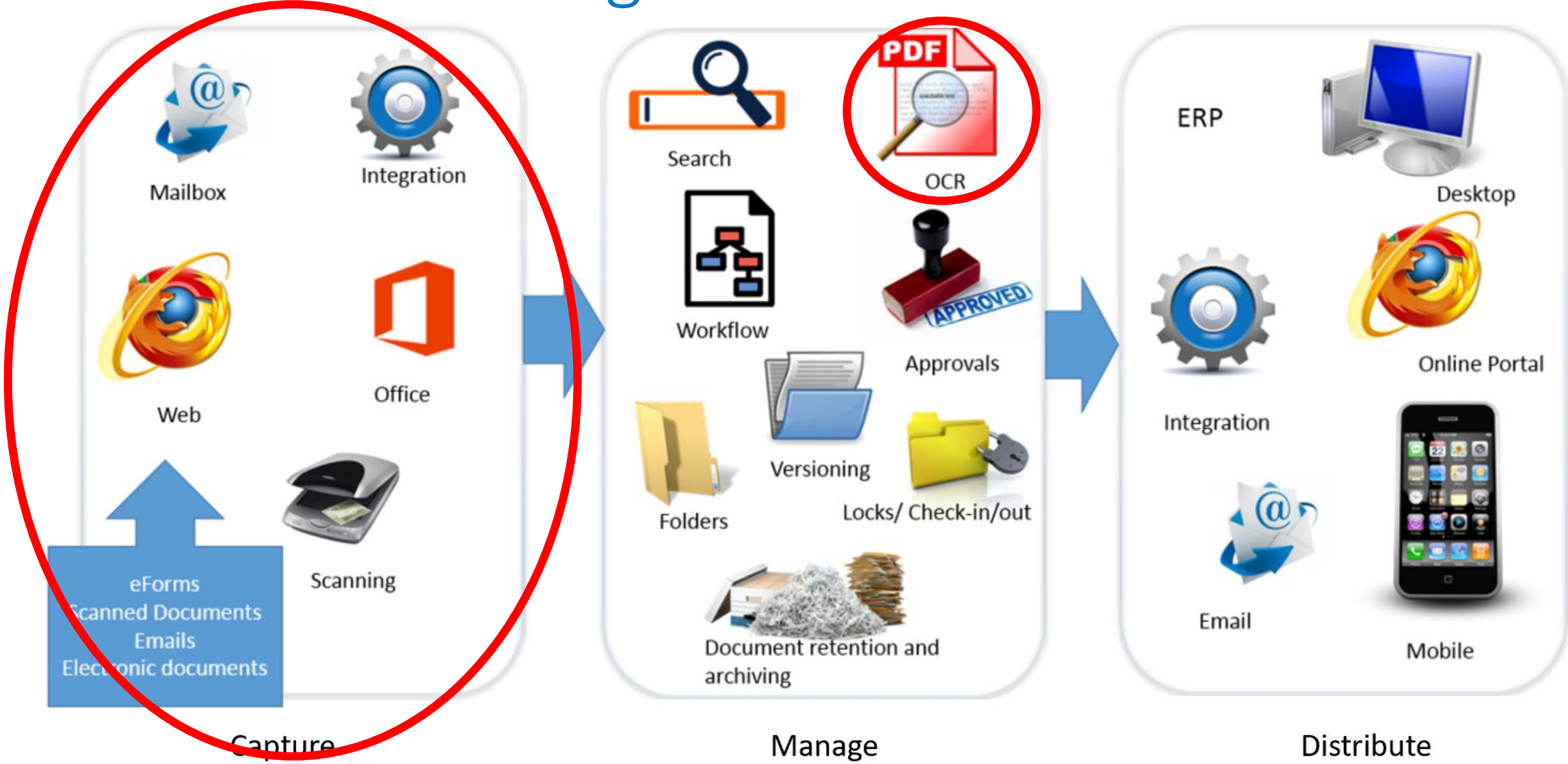
# What is Compliance



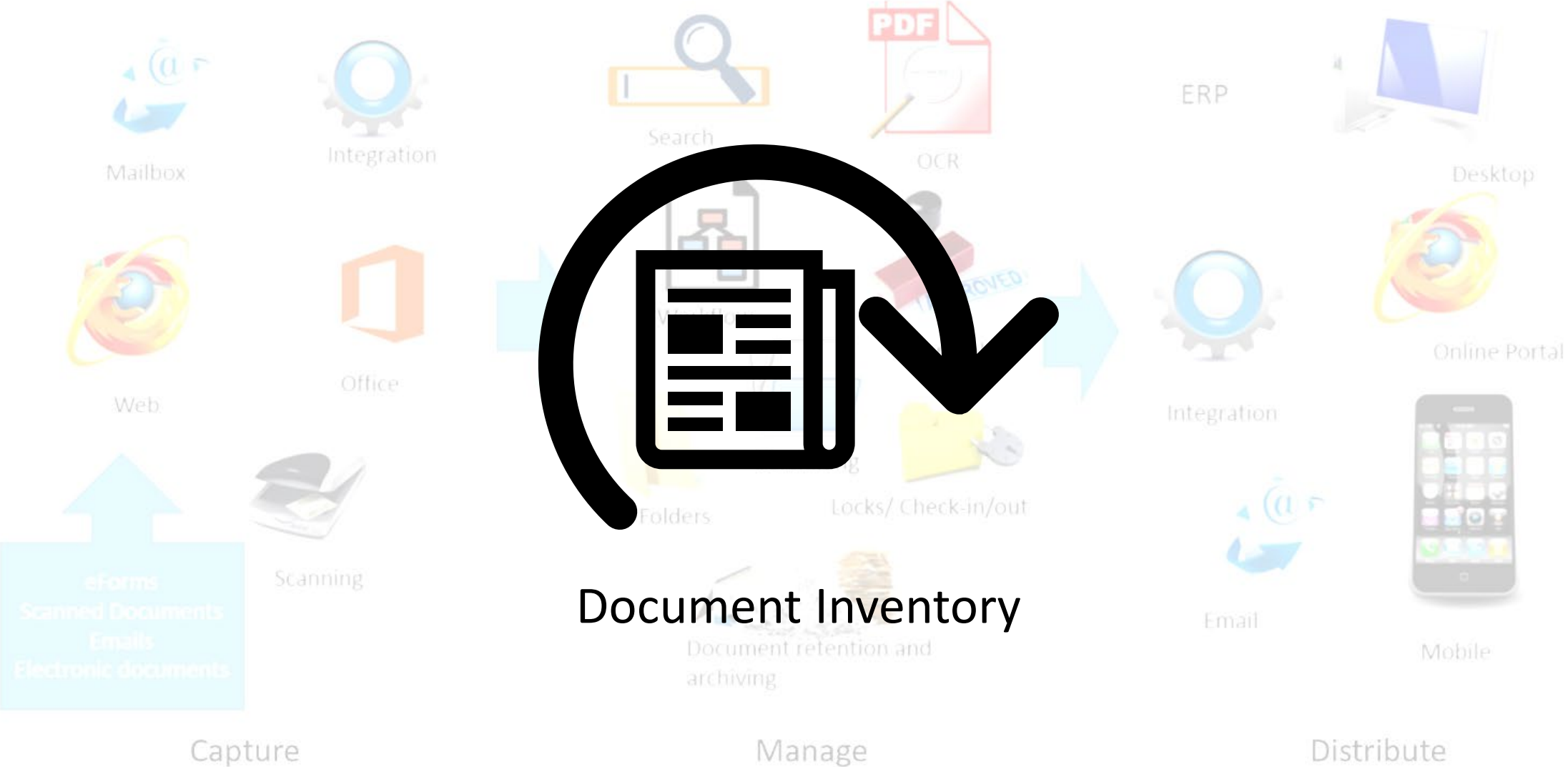
# Document Management Process



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# Document Management Process



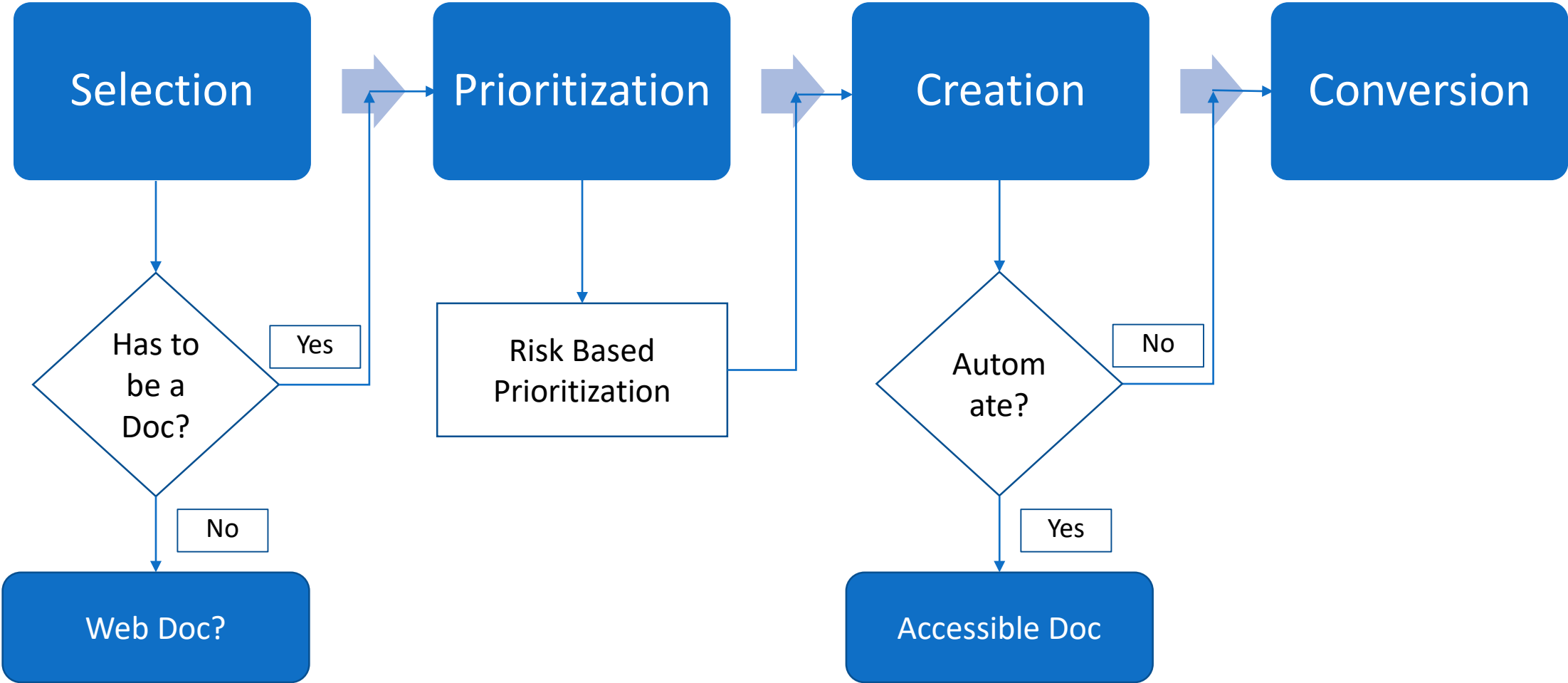
# Procurement

- Policy
- Executive/Sponsor buy-in
- Ask for VPAT
- Accessibility in Contracts
- Alternative Action Plans
- Testing

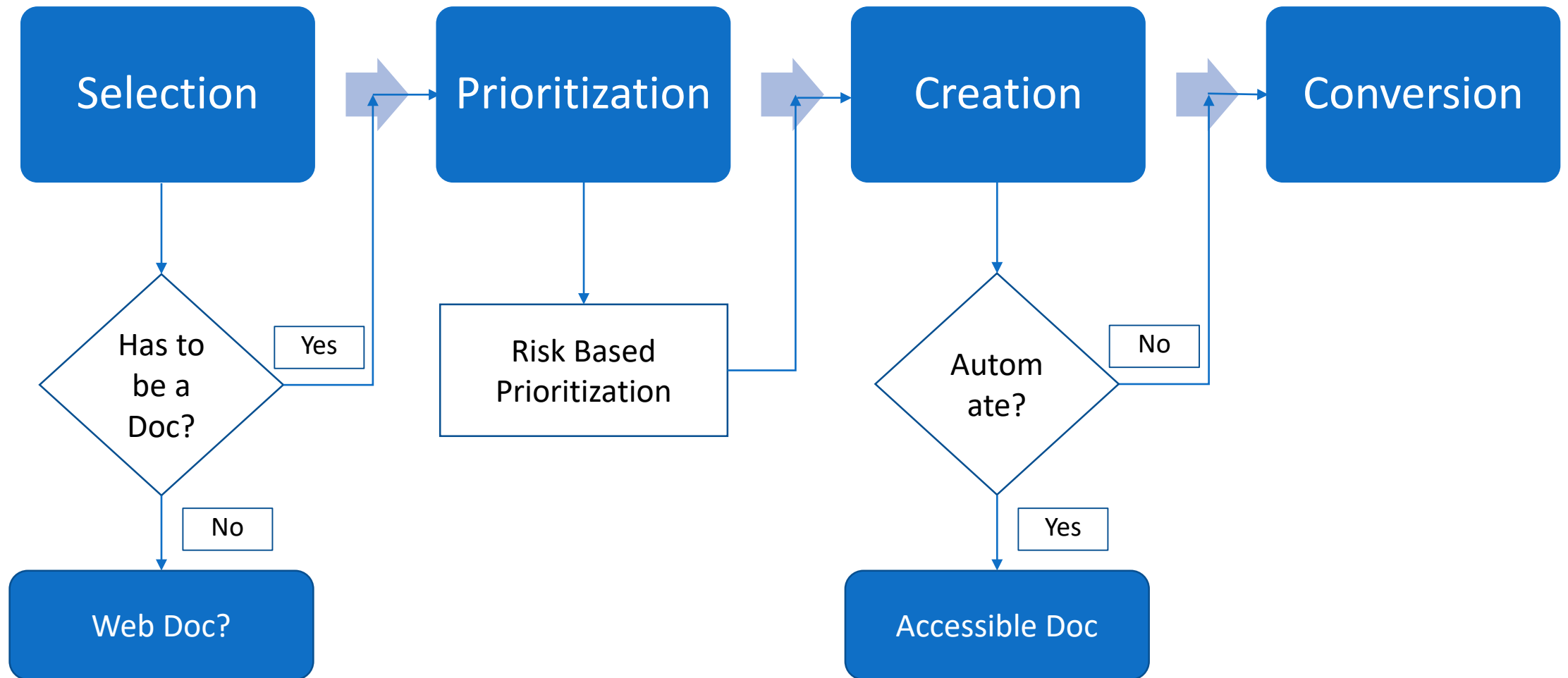




# Document Creation



# Document Creation



# Verification and Audit



