**FSU-SDRC *In House* AltText Information Sheet**

The data here is confidential; do not share with students or anyone outside of the SDRC.

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| --- | --- | --- | --- | --- | --- | --- |
| Student Name: |  | | | | | |
| Student email: | FSU: |  | | Other: | |  |
| Phone: |  | | | Alt: | |  |
| Major/concentration: |  | | | | | |
| Print Disability: |  | | | | | |
|  |  | | | | | |
| Platform: | Mac Windows Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | |
| Preferred software: |  | | Preferred file format: | |  | |
| Preferred delivery: | Dropbox CD Other: \_\_\_\_\_\_\_\_\_\_\_ | | | | | |
| AltText Instructions: | Tables: | | Describe Columnar As-is | | | |
|  | Graphs: | | Describe As-is | | | |
|  | Images: | | Describe As-is | | | |
|  | Page break style: | | “β” “Page” | | | |
|  | *Other:* | |  | | | |
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| --- | --- | --- | --- | --- | --- |
| Books requested (check if priority): | | Date req. | Date Rcv’d. | **Receipts**  **Rcv’d** | Date delv’d. |
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